



30 December 2021

Dear Parents / Guardians,

### **2022 TERM 1 CIRCULAR**

Welcome back to school! I hope that our students had a good break, and are feeling recharged and ready to start a new school year. We want to also extend a warm welcome to all our Primary 1 students and their parents to the BLGPS family.

I would like to inform that Vice-Principal, Mrs Lau Whee Sien, was posted to Wellington Primary School on 15 December 2021. A nurturing and dedicated educator, Mrs Lau has touched the hearts of many students and staff here in BLGPS. Unassuming in her ways, she led and guided Boon Lay Garden Primary School in navigating the challenges and building a strong foundation to where we are today. We are truly thankful for Mrs Lau's stewardship for the past 8 years and we wish her all the best in her future endeavours.

I would like to welcome our new Vice-Principal, Mdm Ng Boon In, who joined us on 15 December 2021. Mdm Ng is an experienced Vice-Principal from Nanyang Primary School and we are glad to have her here in BLGPS.

Together with Mdm Ng, Vice-Principal (Admin) Ms Tan Hui Yah, and the staff, we will continue to strive for excellence to equip our students to be *future ready with strong fundamentals*. It is our vision for Boon Lay Garden Primary School to be *the garden where diversity blossoms*, where every child's potential is maximised.

While 2021 has continued to be another challenging year with the COVID-19 situation, I am grateful for your support and strong partnership. Let's continue to work hand-in-hand to support our students for 2022.

Below are important information as we start the school year:

#### **1. Key Personnel**

The key personnel overseeing the level programmes are as follows:

<b>Level</b>	<b>Year Head</b>	<b>Assistant Year Head</b>
Primary 1 Primary 2	Mrs Rosalind Wee rosalind_wee@schools.gov.sg	Mdm Nurashlyn Abdul Rashid nurashlyn_abdul_rashid@schools.gov.sg
Primary 3 Primary 4	Mrs Jasmine Ng jasmine_susie_tan@schools.gov.sg	Ms Ainah Bte Saaban ainah_saaban@schools.gov.sg
Primary 5 Primary 6	Mrs Michelle Koh lauw_sze_han@schools.gov.sg	Mdm Nurashlyn Abdul Rashid nurashlyn_abdul_rashid@schools.gov.sg

## 2. First Day of School

As informed, please be reminded of the reporting date for the different levels as follows:

Date	Levels
4 January 2022 Tuesday	Primary 1 only  <b><u>Staggered Start Time</u></b> 7.30am: P1 Responsibility, P1 Resilience, P1 Respect 8.45am: P1 Integrity, P1 Cooperation, P1 Care 10.30am: P1 Harmony, P1 Joy
5 January 2022 Wednesday	Primary 2 to Primary 6

Student Care Centres will remain open on 4 January 2022 for enrolled Primary 2 to Primary 6 students in the afternoon.

## 3. School Hours

The school will continue to adhere to the Safe Management Measures (SMM) guidelines to reduce congestion at the school gates. Please note the reporting time and staggered dismissal arrangement as follows:

Level	Start Time	Dismissal Time	Gate	Parents Waiting Area	
				Dry Weather	Wet Weather
Primary 1	7.30am	1.20 pm	Gate 4	Basketball Court	Canteen
Primary 2	7.30am	1.20 pm	Gate 3	Basketball Court	Hall
Primary 3	7.30am	1.30 pm	Gate 5	HDB Void Deck opp Gate 5	
Primary 4	7.30am	1.30 pm	Gate 3	Walkway outside school	Koi Pond Area
Primary 5	7.30am	1.40 pm	Gate 3	Walkway outside school	Koi Pond Area
Primary 6	7.30am	1.40 pm	Gate 5	HDB Void Deck opp Gate 5	

*Please see Annex A on location of school gates.*

Please note that parents are required to check in via the Trace-Together SafeEntry to enter the school premise for contact tracing, and to practise social distancing when waiting for your child. Please also refrain from standing in front of the gates and blocking the passageway.

In the event of wet weather, parents may drive into the school after 1.50pm when the school buses have cleared the driveway.

## 4. Recesses and Snack Breaks

To minimize intermingling, the school recesses will continue to stagger by levels. Students are reminded to observe personal hygiene and to sit at their assigned seating.

In addition, there will be a daily snack break in class so that students can have a small bite to tide them through the school day. It is a 10 minute short break and it is not compulsory for students to eat during this break if they do not require it.



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### 5. Regular Attendance

Learning can only take place with regular attendance. Please ensure that your child attends school every day so that he / she will have the opportunities to learn and grow. Please note that absence from school must be supported by a medical certificate and valid reasons.

### 6. Bullying

The school would like to reiterate that it adopts a zero-tolerance stance towards bullying. All forms of bullying will not be tolerated, and bullying offences come with serious consequences. Actions would be taken to ensure the safety and well-being of students.

### 7. Co-Curricular Activities (CCA)

CCA is an important platform for our students to discover their interests and talents, and in shaping their characters. All Primary 3 – 6 students are expected to take part in one CCA. CCA is conducted on Thursday during curriculum hours from 1.30pm – 3.30pm. Please note the commencement of CCA as follows:

eCCA	20 Jan, 27 Jan, 3 Feb
Face-to-Face CCA with SMM in place	10 Feb onwards

For Primary 3 students, they will have class-based CCA sessions starting with introduction to Habits of Mind (HOM). As CCA is an integral part of students' learning in the school, we strongly encourage all students to participate actively in their CCA to benefit from the learning.

### 8. School Programmes – Term 1

#### Student Handbook

Your child would have received a copy of the 2022 Student Handbook the first week of school. The handbook contains important information for the students. Please take time to go through the content in the handbook with your child, and acknowledge with your signature on Page 28 by **16 January 2022**.

#### Habits of Mind (HOM)

HOM is a set of 16 habits that guide students in their learning and thinking. Through the school's Applied Learning Programme (ALP) – *Thinking Curriculum through HOM*, we hope to cultivate thinking dispositions and nurture self-directed learners with 21<sup>st</sup> century competencies. Your child will be learning the 16 habits in school. The set of 16 habits are included in the Student Handbook for your reference too.

#### Values Education

We put values and character development at the core of education, and the school inculcates the Character and Citizenship Education (CCE) and BLGPS CARES values through various platforms. These include the naming of classes based on values, and our Back-to-School programmes featuring a class pledge based on the value the class is named after.

Every term, the school will focus on unpacking two values. For Term 1, the focus is on **Responsibility and Resilience**. Please join us to reinforce these values at home.

#### ICT Device Ownership

To better understand our students' ICT Device Ownership, the school will be conducting a survey in the first week of school. An announcement will be sent via Parent Gateway for

Primary 2 – 6 parents, and we seek your cooperation to complete the survey by **12 January 2022**. Your responses are important to us as the data will guide us in planning forward and providing the necessary support for your child's learning.

#### Calendar of Events for Term 1

Please refer to the respective level letters for the school calendar of events pertaining to your child.

### **9. Assessment**

In line with MOE announcement, the school has made adjustments to reduce school-based assessment load to free up more time and space to strengthen holistic development of our students.

For Primary 1 and 2 students, there are no weighted assessments and examinations. For Primary 3 and 5 students, there are no Mid-Year Examinations (EYE) but bite-sized Weighted Assessment (WA). A summary of the assessment weightings is as follows:

<b>Assessment Weightings (2021)</b>				
<b>LEVELS</b>	<b>Term 1</b>	<b>Term 2</b>	<b>Term 3</b>	<b>Term 4</b>
<b>P3</b>	10% WA 1	15% WA 2	15% WA 3	<b>60% EYE</b>
<b>P4</b>	10% WA 1	<b>30% MYE</b>	10% WA 2	<b>50% EYE</b>
<b>P5</b>	10% WA 1	15% WA 2	15% WA 3	<b>60% EYE</b>
<b>P6</b>	<b>100% WA</b>	<b>100% MYE</b>	<b>100% Preliminary Examination</b>	

### **10. Home-School Partnership**

School Parent Meeting (SPM) / Class Parent Meeting (CPM) / Parent Teacher Meeting (PTM)  
Students succeed when schools and parents work closely together to support them in their learning, in taking responsibility and building resilience. In our effort to foster a positive home-school partnership, the school has put in place communication platforms as follows:

Level	SPM	CPM	PTM
Primary 1	4 January (Tuesday) 7.30am – 1.00pm (staggered for the different classes) <i>Focus of SPM: Transition to Primary School</i>		26 May (Thurs) 8.30am to 4.30pm
Primary 2	14 January (Friday) 4pm – 5.30pm <i>Focus of SPM: Laying a Strong Foundation</i>		
Primary 3	14 January (Friday) 2.30pm – 4pm <i>Focus of SPM: Transition to Middle Block and CCA</i>		
Primary 4	17 January (Monday) 2.30pm – 4.30pm <i>Focus of SPM: Subject-based Banding</i>		



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Primary 5	21 January (Friday) 2.30pm – 4pm <i>Focus of SPM: Transition to Upper Block and PSLE Scoring System</i>
Primary 6	21 January (Friday) 4pm – 5.30pm <i>Focus of SPM: PSLE and DSA</i>

For SPM and CPM, please look out for PG announcement for registration and zoom links.  
For PTM, due to the evolving COVID-19 situation, the mode and details will be confirmed nearer the date.

### 11. Parents Gateway (PG)

We are happy to announce that most parents are onboard PG. For parents who have not come onboard PG, please do so ASAP and latest by Friday, **7 January 2022** as school notifications, consent forms and other school announcements are sent through the PG mobile app.

Parents are reminded to download the PG mobile app (available on iOS and Android platforms) and activate the push notification to receive these important school notifications. We would like to also seek your cooperation to check PG regularly to ensure that you are kept informed of school matters.

### 12. Parent Support Group (PSG)

We would like to invite you to partner and support the school's effort in enriching the learning experiences of our students by joining the PSG as a parent volunteer. The PSG will be conducting their first meeting on Saturday, **22 January 2022** (10am – 11.30am). If you are interested to join the PSG, and be with fellow Parent Volunteers in supporting the students and other parents, please register via the link below: <http://go.gov.sg/blgpspsg2022>

### 13. Road Safety

Road safety is everyone's responsibility. Our road safety education for students has been part of school's effort in ensuring safety awareness and good habits on the road. The school constantly educates our students to take road safety seriously as safety is of utmost importance to us.

Students are reminded to **use the traffic light crossing** outside the school gate. We urge parents to lead by example and observe road safety rules when you walk your child to / from schools. For students using Gate 5, they are reminded to walk under the HDB void deck and refrain from walking along the driveway outside Gate 5.

Should your child cycles to school, please partner us to remind your child of the safety tips for cyclists (as attached in Annex B). We strongly advise students who cycle to school to put on protective gears like helmets, and elbow and knee pads.

## 14. Living with COVID-19

### Safe Management Measures (SMMs)

The school will continue with the precautionary measures to ensure that our school remains a safe environment for all students. Some of SMMs include:

- visual screening and temperature-taking
- wearing of masks at all times
- observance of high standards of hygiene
- performing wipe-down routines
- maintaining safe distancing during lessons and mealtimes
- minimizing congestion at dismissal

We would like to remind that

- Students who are unwell or have a positive ART result should not report to school. They should follow MOH's Protocols 1 and 2 respectively.
- Students placed on Health Risk Warning (HRW) should follow MOH's Protocol 3 and ensure they have a valid negative ART result before coming to school.

### TraceTogether (TT) Tokens

As informed, students are required to bring their TT Tokens to school every day and carry them at all times. This includes students who are returning to Student Care Center (SCC) during the school holidays.

Please check that your child's TT Token is in working order and to get a replacement if the token is faulty / out of battery. If your child has yet to collect one, please do so before the new school term.

### Vaccination for Children Aged 5-11

We strongly encourage parents to get your child vaccinated if they are medically eligible, to keep our families and our wider community safe. Students would be excused for two weeks from strenuous physical activities after each vaccination dose. Please remind your child to inform their PE teachers, relevant CCA and other teachers about the date of their vaccination so that they will be exempted from strenuous physical activities for two weeks.

Your vigilance and cooperation are important in keeping our schools safe for all. Thank you for your partnership, and keep safe!

Yours sincerely,



Mrs Christine Low  
Principal



# Boon Lay Garden Primary School

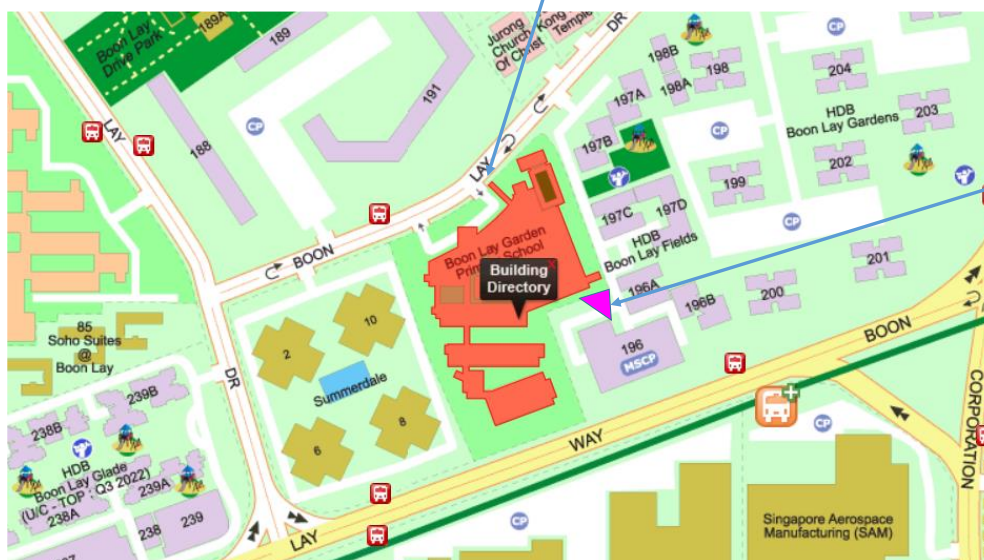
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## ANNEX A

### Location of School Gates for Staggered Dismissal

Both Gate 3 and Gate 4  
are on Boon Lay Drive

Gate 3: Gate next to Guardhouse  
Gate 4: Gate facing Basketball Court



Gate 5

Gate 5: Gate facing  
Boon Lay Fields HDB Blk 196A

**Safety Tips for Cyclists**

- Wear a safety helmet.
- Use elbow pads and knee pads to cushion the impact of a fall.
- Wear proper shoes and make sure that the laces are always tied properly.
- Act as if you're a pedestrian – look right, left, and then right again. When the road is clear, push your bicycle across the traffic light for better safety.
- Stop your bicycle completely at “Give Way” and “Stop” signs.
- Before crossing at junctions with traffic lights, always look to see if there are no vehicles coming from the left and right.
- DO NOT carry a pillion rider.
- DO NOT ride in a zigzag manner.
- DO NOT carry things, hold an umbrella, or otherwise occupy one hand while cycling.
- DO NOT risk injuries by doing dangerous stunts.
- Always check for mechanical faults of the bicycle.
- Handlebar must be tight and adjusted properly.
- Seat must be adjusted to proper height, with the feet being able to touch the ground.
- Brakes should work perfectly.
- Tyres must be properly inflated.
- Lights and reflectors must be working and placed at proper positions.
- Bicycle bell or horn must be working.

Source: “Handbook for Road Users” by Traffic Police Department, Singapore